

3. Major Concerns for 2018-2019

1. To prepare students for the evolutionary changes in the new era by enhancing the effectiveness of learning and teaching

Targets	Strategies & Tasks	Success Criteria	Method of Evaluation	Time Scale	People in charge	Resources Required
1.1 To further establish and develop policies on effective Assessment for Learning	(a) To discuss related areas within department meetings with a focus on fine-tuning assessment tools/ methods.	1. At least 2 discussions on related topics are held at panel meetings of each subject department. 2. Relevant class-based assessment methods are implemented. 3. At least ONE sharing from each subject is held during Staff Development Days. 4. More than 60% of teachers agree that the fine-tuned class-based assessment methods help them assess students' performance more effectively.	- Teachers' feedback - Panel meeting minutes - Assignment Inspection - Assessment Record - Lesson observation / Peer Lesson observation - End of term survey	Whole Year	All teachers	
	(b) To implement fine-tuned class-based assessment methods.					
	(c) To hold internal sharing sessions from each subject.					
	(d) To encourage professional development on assessment for learning.	70% of teachers have participated in related professional programme.				
	(e) To organize and set new criteria for existing summative assessment methods to cater for students' diversified learning needs within each department.	Relevant class-based assessment methods are implemented.				
	(f) To implement subject-based and class-based summative assessment methods.	All teachers have completed at least ONE subject-based and class-based summative assessment method.				

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	(g) To share and review on the effectiveness of related summative assessments implemented.	At least ONE discussion on the effectiveness of the implemented summative assessments on catering for students' diversified learning needs is held at panel meetings of each subject department.				
1.2 To strengthen students' interactive learning for enhancement of learning effectiveness	(a) To explore on appropriate e-learning tools (both software and hardware) to facilitate interactive learning.	At least ONE discussion on related topics is held at panel meetings of each subject department.	- Teachers' feedback - Panel meeting minutes - Assignment Inspection - Assessment Record	Whole Year	All teachers	
	(b) To organize trials of the above mentioned tools in suitable classes.	At least ONE trial lesson is conducted by each department within the academic year.	- Peer Lesson observation - End of term survey			
1.3 To promote STEAM education within the Centre	(a) To encourage staff to participate in related professional training/ Self-directed learning.	70% of teachers have participated in related professional programme.	- Teachers' feedback - Panel meeting minutes - Assessment records - Lesson observation/	Whole Year	All teachers	
	(b) To provide opportunity/ training for ATEC staff to promote STEAM education.	At least ONE training session is organized by ATEC/ external parties within the academic year.	Peer Lesson - End of term survey			
	(c) To organize trials of related areas in suitable classes.	At least ONE trial lesson is conducted by each department within the academic year.				